

HUMAN SERVICES SYSTEM

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (TAD-Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), the Performance, Education and Resource Center (PERC), and the Administrative Support functions provided by HSS Administration.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Actual 2002-03</u>	<u>Budget 2003-04</u>
Total Requirements	296,649,933	331,489,425	304,003,111	297,664,713
Total Revenue	283,507,186	319,725,182	291,758,831	286,197,963
Local Cost	13,142,747	11,764,243	12,244,280	11,466,750
Budgeted Staffing		4,409.1		3,422.7
<u>Workload Indicators</u>				
TAD Average Monthly Caseload	170,768	172,000	171,994	197,120
DCS Referrals - Annual	63,645	62,105	53,811	63,825
DCS Average Monthly Caseload	7,945	8,642	7,224	8,642
IHSS Average Monthly Caseload	12,449	13,523	13,687	14,163
IHSS Annual Paid Hours	11,771,679	13,045,883	13,530,196	14,596,235

Allocations received from the state in September 2002 resulted in significant changes to funding levels for many programs included in this budget unit. To address the net decrease in allocations HSS implemented cost saving measures including a hiring freeze, reduction of services, supplies and equipment purchases and cuts of funding available to contractors. These cost saving measures were quantified in the Adjustments to 2002-03 Final Budget For The Human Services System Administrative Claim Budget Unit presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002. This action reduced appropriations and revenue by \$20.4 million. This decrease was offset by a \$2.3 million appropriation and revenue increase for IHSS Provider Payments. Budgeted staffing was reduced by 233.6 positions for 2002-03.

Actual expenditures and revenue for 2002-03 reflect the effect of funding reductions and the cost saving measures that were implemented. Overall, expenditures were \$27.5 million less than budgeted.

- Costs of salary and benefits were \$17.1 million less than budgeted. This reflects the effect of staff attrition coupled with the hiring freeze. At year-end, staffing levels were down an additional 477 positions below the cuts made in the November 5, 2002 Adjustment.
- Costs of services and supplies were \$3.5 million less than budgeted. This reflects the efforts made to remain within the appropriation levels approved in the November 5, 2002 Adjustment.
- Costs of program contracts, public assistance, other support and care and net transfers to other county departments were \$3.7 million less than budgeted. This also reflects the efforts made to remain within the appropriation levels approved in the November 5, 2002 Adjustment.
- Costs of fixed assets were \$3.0 million less than budgeted. This is because 1) fewer photocopiers were purchased than budgeted resulting in savings of \$0.6 million, 2) no vehicles were purchased resulting in savings of \$1.8 million and 3) less lease-purchased computer equipment was acquired than budgeted resulting in savings of \$0.6 million.
- Costs of operating transfers out were \$0.2 million more than budgeted. This was a result of a transfer for a prior year's expenditure that was processed in 2002/03.
- Revenue receipts decreased commensurately with the decrease in expenditures.

Local cost exceeded target by \$0.5 million. This can be attributed to expenditures exceeding the state allocation for DAAS's Adult Protective Services program and DCS's Adoptions program. Some of these costs may be reimbursed by the state in a future 2003 statewide allocation process.

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On March 11, 2003 the Board approved Item #59, Structural Reorganization and Transition of the CalWORKs Division. This item transitioned CalWORKs Welfare to Work programs administered by JESD into TAD. This action will allow TAD to consolidate and more efficiently deliver CalWORKs services to clients. Because CalWORKs funding was sufficient for the balance of 2002-03, staffing levels were not adjusted as a result of this reorganization; however, significant staffing reductions will be required in this program in 2003-04. Negative effects on service delivery that might result from further funding reductions and increased staffing costs in 2003-04 may be less severe because of economies realized from this transition.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

REQUIREMENTS

Anticipated allocation reductions (primarily in the loss of CalWORKs Incentive funds), coupled with increased staffing costs and required increases in the cost of county services, forced HSS to implement further budgeted staffing and expenditure reductions for 2003-04. Appropriations will decrease a total of \$33.8 million between budget years. Highlights of the changes are as follows:

- Overall, staffing has been reduced 986.4 budgeted positions from the 2002-03 final budget. This represents a further reduction of 752.8 positions beyond the cut of 233.6 positions made in the November 5, 2002 Adjustment. Much of this reduction has been accomplished through the attrition of current staff. Remaining necessary reductions will be made through the layoff of staff in 2003-04.
- Salary and Benefit costs have been reduced \$15.7 million. This relatively small cost saving in relation to the large reduction of budgeted positions is attributable to a 16% to 20% increase in staffing costs. This increase in costs is a combination of negotiated MOU increases, salary step increases, and retirement contribution increases and worker's compensation cost increases.
- Services and supplies and central computer costs have been reduced \$8.6 million, despite a \$1.1 million increase in COWCAP charges.
- Other charges for services to clients will decrease \$1.1 million. Costs of providing supportive services to clients have been reduced \$9.6 million. These cuts are offset by a required increase of \$8.5 million for IHSS provider payments.
- Equipment costs have been reduced \$4.3 million. No photocopiers or vehicles will be purchased in 2003-04. Payments for a large lease/purchase made in 1999-2000 ended in 2002-03.
- Transfers to reimburse other county departments for services provided have been reduced \$1.3 million.
- Reimbursements from other county departments for services provided by HSS have been increased \$0.7 million. This reflects the increase in support provided by HSS Administrative Support Division and HSS Information and Technology Support Division to other county departments.
- Operating transfers out decreased \$2.1 million. This is the net result of the completion of the transfer of \$3.7 million to the Capital Improvement Projects budget for the Juvenile Court Dependency building project, the addition of \$0.5 million for the local cost requirement of the IHSS Public Authority and the addition of \$1.0 million to provide medical benefits to IHSS providers as negotiated and approved by the Board.

REVENUE

Available federal and state revenue will decline \$40.3 million from 2002-03 levels. This is primarily a result of the loss of CalWORKs funding. Significant revenue changes between budget years are as follows:

- It is estimated that TAD programs will experience an overall loss of \$40.6 million in state and federal revenue. This is a result of the loss of \$21.8 million in CalWORKs Incentive funding, \$12.2 million in other CalWORKs funding, \$1.2 million in Food Stamp Administration funding, \$6.0 million in Medi-Cal Administration funding and an increase of \$0.9 million in funding for various other programs.
- It is estimated that DCS programs will experience an increase of \$0.1 million.
- It is estimated that DAAS programs will experience an increase of \$0.2 million.

LOCAL COST

All HSS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Sales Tax Trust. The Social Services Sales Tax Trust was created during the State Tax Realignment process to offset local cost and is limited to use for designated social services programs.

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In aggregate the HSS Administrative Claim Budget Unit requires a net additional county share of cost of \$6,323,781. No additional General Fund Local Cost will be required next year, as this amount will be provided from the Social Services Sales Tax Trust. Changes to local funding requirements are as follows:

- TAD programs will require \$0.4 million less county share. Despite the \$39.3 million loss of revenue only a very small amount of county share will be saved because most TAD programs require a fixed MOE as county share. Anticipated revenue from various small programs is expected to reduce local cost \$0.4 million.
- DCS programs will require \$0.7 million more county share. This increase is primarily a result of a decrease in the federal sharing ratio. A decrease in federal revenue requires additional county share to sustain program allocations at present levels.
- DAAS-IHSS Administration will require \$0.6 million less county share. A local share overmatch budgeted in 2002-03 to meet projected expenditures above allocation levels is no longer necessary.
- DAAS-Aging programs will require \$0.1 million more county share because of a required local share for a new program, Title III-E-Family Caregiver Program.
- DAAS-IHSS provider payments will require \$10.1 million more local funding. This increase is due to negotiated wage increases and medical benefits approved by the Board and an increase in caseload and paid hours for services provided to clients.
- \$3.6 million less local funding will be required because all HSS obligations relating to the construction of a new Juvenile Dependency Court facility will be satisfied in 2002-03.

The need for additional revenue from the Social Services Sales Tax Trust is driven by the increase in county share of cost for programs as outlined above and the practice of financing all local share increases and local financing decreases with revenue from the Social Services Sales Tax Trust. Total additional revenue required from the Trust is \$6.6 million. This represents the net effect of increased local share and local funding lost as a result of the 4% and 30% spend-down plans.

Due to declining sales tax revenues, and the fact that growth will now occur on a lower base amount, it will soon be impossible for Realignment to continue to fund all of the additional costs associated with mandated HSS programs. The draw on the Social Services Sales Tax Trust has begun to increase rapidly and is projected to continue to increase at a pace that will soon surpass receipts. When this occurs (perhaps as early as 2004-05), local county general fund dollars will then be required to pay for any mandated HSS program costs that cannot be covered by the Social Services Sales Tax Trust.

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Departments included in the Administrative Claim budget unit are summarized as follows:

FUNDING BY PROGRAM

Included in the Administrative Claim

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	35,137,816	29,058,958	6,078,858	457.0
Food Stamps	28,890,872	25,029,741	3,861,131	376.0
CalWorks - Welfare to Work	37,182,589	37,182,589	-	407.0
Medi-Cal	35,286,789	35,286,789	-	459.0
Foster Care Administration	4,715,480	4,008,158	707,322	61.0
Child Care Administration	15,939,372	15,926,219	13,153	207.0
CalWorks - Mental Health	4,714,587	4,714,587	-	-
Cal-Learn	2,061,519	2,061,519	-	27.0
C-IV Consortium Funding	2,071,747	2,071,747	-	19.0
CalWorks - Incentive Funds	-	-	-	-
General Relief Administration	513,410	-	513,410	6.7
Other Programs	3,179,466	3,797,355	(617,889)	-
Total	169,693,647	159,137,662	10,555,985	2,019.7
Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	68,948,613	59,338,891	9,609,722	816.0
Promoting Safe and Stable Families	2,535,332	2,535,332	-	-
Foster Training and Recruitment	228,500	228,500	-	3.0
Licensing	1,109,541	1,109,541	-	-
Support and Therapeutic Options Program	863,757	604,630	259,127	-
Adoptions	3,040,218	3,040,218	-	36.0
ILP	2,230,076	2,230,076	-	4.0
Other Programs	1,883,810	1,778,822	104,988	4.0
Total	80,839,847	70,866,010	9,973,837	863.0
Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	10,950,411	9,460,377	1,490,034	127.3
Adult Protective Services	4,510,171	4,286,274	223,897	52.4
IHSS Provider Payments	28,867,668	-	28,867,668	-
IHSS Provider Benefits	1,000,000	-	1,000,000	-
Contribution to Aging	420,906	-	420,906	-
IHSS PA	498,432	-	498,432	-
Other Programs	-	-	-	-
Total	46,247,588	13,746,651	32,500,937	179.7
Administration				Staffing
				360.3
Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	-
PERC Ethics Training	195,000	-	195,000	-
LLUMC - Child Assess Center	140,000	-	140,000	-
Other	398,631	-	398,631	-
Total	883,631	-	883,631	-
Total Local Share			53,914,390	3,422.7
Social Services Realignment		42,447,640	(42,447,640)	
Grand Total Administrative Budget	297,664,713	286,197,963	11,466,750	3,422.7

This budget was developed based on estimated funding allocations. Actual allocations will not be known until the state budget process is complete. Any necessary adjustments will be submitted to the Board of Supervisors as a mid-year adjustment to the 2003-04 Final Budget.

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Changes to the Administrative budget by department are discussed as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

GENERAL PROGRAM STATEMENT

TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, child care, general assistance and the CalWORKs – Welfare To Work Program. CalWORKs – Welfare To Work assists qualified participants by providing remedial and/or basic education, vocational or on-the-job training to prepare participants to enter the job market. Participants receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

All programs are funded by a combination of federal, state, and county dollars, with the exception of the general assistance program, which is funded solely by the county. The goals of the Transitional Assistance Department are to meet the basic needs of families and individuals while working with them to attain self-sufficiency, and to promote work and personal responsibility.

STAFFING CHANGES

TAD staffing changes necessitate a reduction of 449.1 budgeted positions, which includes the following:

- Reduction of 166.5 various budgeted staff of which 7.5 are supervisory budgeted positions. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 17.5 budgeted temporary Public Service Employees (PSE) hired to work with the Welfare Data Tracking Information Program (WDTIP), which was completed in October 2002.
- Reduction of 36.0 budgeted temporary Public Service Employees hired as Spanish translators.
- Reduction of 88.6 budgeted clerical staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.
- Reduction of 136.5 budgeted casework staff of which 25.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 4.0 budgeted administrative support staff of which 2.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

TAD-Employment Services staffing changes necessitate a reduction of 262.0 budgeted positions, which includes the following:

- Reduction of 9.5 various budgeted staff. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 8.5 budgeted temporary JTPA – Summer Youth Aide positions transferred to SAC JOB.
- Reduction of 3.0 budgeted temporary Public Service Employees.
- Reduction of 51.0 budgeted clerical staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 175.0 budgeted casework staff of which 20.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 15.0 budgeted administrative support staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

The budget includes a \$1.2 million increase in salary reimbursements from the Department of Behavioral Health (DBH) that allows for the retention of 28.0 positions. A new Memorandum of Understanding (MOU) between TAD and DBH had been created that calls for 28.0 HSS positions to be placed in DBH clinics, costs of which would have been fully reimbursed by DBH. However, because of additional fiscal limitations now anticipated at DBH next year, the department has indicated that it intends to scale down the original MOU and proceed with a modified MOU for 12.0 positions valued at \$583,000. Any necessary budget adjustments resulting from the revised MOU will be reflected in the 2003-04 HSS mid-year budget adjustment.

PROGRAM CHANGES

Anticipated decrease in availability of CalWORKs funding and increased staff costs necessitates the reduction of staffing levels, services and supplies and some supportive services provided to participants. The net

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decrease of \$40.3 million results in a small savings to local cost because allocations for TAD programs require a set local share Maintenance of Effort (MOE) that does not change as allocations change.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

GENERAL PROGRAM STATEMENT

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker.

To accomplish the mission of **DCS**, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused. Adoptions, family preservation, family support, and foster home licensing are the primary support programs to Child Protective Services.

STAFFING CHANGES

DCS staffing changes necessitate a net reduction of 58.0 budgeted positions, which includes the following:

- Addition of 21.5 various budgeted staff. These positions were added in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 18.0 budgeted temporary Public Service Employees.
- Reduction of 12.0 budgeted clerical staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.
- Reduction of 30.0 budgeted casework staff of which 4.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 19.5 budgeted administrative support staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.

PROGRAM CHANGES

Late in 2002-03 the federal participation rate for Child Welfare Services funding decreased from 78% to 76% requiring a local cost increase of \$728,689. Increased staff costs and stagnation in Child Welfare Services funding necessitates the reduction of staffing levels, services and supplies and some supportive services provided to participants.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

GENERAL PROGRAM STATEMENT

The **Department of Aging and Adult Services (DAAS)** serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are both budgeted in the Human Services System Administrative Claim budget.

The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

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STAFFING CHANGES

DAAS staffing changes necessitate a reduction of 61.3 budgeted positions, which includes the following:

- Reduction of 3.4 various budgeted staff. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 18.4 budgeted clerical staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 28.0 budgeted casework staff of which 3.7 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 11.5 budgeted administrative support staff of which 2.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

PROGRAM CHANGES

Increased staff costs and stagnation of Adult Services funding necessitates the reduction of staffing levels and services and supplies expenditures.

IHSS - Individual Provider costs. This program is essentially an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. In 2002-03 the IHSS providers unionized and successfully negotiated a 19.5% wage increase along with Board agreement to contribute a capped local share for provider medical benefits. Additionally, caseload growth in 2003-04 is expected to increase 11.8% over 2002-03. Local funding is required for the county share of the IHSS Individual Provider costs and the operating costs of the IHSS Public Authority. An additional \$10.1 million of local funding is necessary due to projected caseload growth in 2003-04 and the effects of the negotiated increase to staff costs.

Aging Programs – A temporary one-time shift of additional local county cost in the amount of \$974,137 was required to offset the estimated local cost need of Aging Programs in 2002-03. Realignment of staff, stagnation of funding streams and the need to fund service contracts at current levels contributed to the need for local funding to supplement traditional funding. Local funding was shifted from the HSS Administrative Claim budget and was replaced by revenue from the Social Services Sales Tax Trust. This \$974,137 in local funding will return to the HSS Administrative Claim budget in 2003-04. This increase in local funding is more than offset by local funding reductions due to the County's 4% and 30% reduction plans.

Historically, local cost has been given to the Aging budget through the HSS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2003-04, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIE Family Caregiver Program	Local Share Match	117,906
Nutrition Program	Additional Local Share	148,000
Total		<u>420,906</u>

ADMINISTRATION AND SUPPORT DIVISIONS

GENERAL PROGRAM STATEMENT

HSS Administration and Support Divisions provide general administrative oversight and support functions to all departments included in the Administrative Claim. Support services are also provided to other HSS departments for purposes of continuity and economy of scale. Such services include budget analysis and coordination, facilities support, contract services support, agenda item coordination, special projects, auditing services, information technology and support, training, program legislation and research, and personnel services. Costs for these divisions are allocated to departments included in the HSS Administrative Claim budget and/or charged directly to departments not included.

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STAFFING CHANGES

HSS Administration staffing changes necessitate a net reduction of 156.0 budgeted positions, which includes the following:

- Reduction of 75.7 various budgeted staff of which 12.0 are supervisory budgeted positions. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- **Administrative Services Division** – reduction of 21.0 budgeted positions of which 2.0 are supervisory budgeted positions.
- **Auditing Division** – reduction of 4.5 budgeted positions.
- **Information Technology and Support Division** – net increase of 8.5 budgeted positions. This includes a transfer of 6.0 budgeted positions for the C-IV automation project that is now cost centered in ITSD (100% reimbursed by CIV State funding). Five budgeted positions have been added to provide programming support to HSS departments that was previously provided by ISD. One budgeted position has transferred from the SAC JOB budget unit to support the recent transfer of JESD staff. A reduction of 3.5 various budgeted positions due to funding reductions.
- **Performance Education Resource Center (PERC)** – reduction of 1.0 budgeted position. This reflects the removal of a PSE position.
- **Program Development Unit** – reduction of 2.5 budgeted positions.
- **Legislation and Research Division** – reduction of 0.8 budgeted position.
- **Program Integrity Division** – reduction of 51.0 budgeted positions of which 7.0 are supervisory budgeted positions.
- **HSS Personnel** – reduction of 5.5 budgeted positions.
- **Administration** – reduction of 2.5 budgeted positions.

PROGRAM CHANGES

Increased staff costs and the net reduction of social services funding necessitates the reduction of staffing levels, services and supplies and equipment expenditures.

In 2003-04 PERC will be performing additional training that will generate an estimated \$335,000 in additional revenue. Courses include the HIPPA training program, sexual harassment training, training for the City of San Bernardino, Organizational Culture Survey and staff delivered computer courses.

GROUP: Human Services System DEPARTMENT: HSS Administration FUND: General AAA DPA			FUNCTION: Public Assistance ACTIVITY: Administration		
	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	187,406,038	204,475,524	196,292,937	(7,516,803)	188,776,134
Services and Supplies	35,121,518	38,577,490	32,257,276	(1,499,268)	30,758,008
Central Computer	3,597,860	3,597,860	2,810,896	-	2,810,896
Other Charges	40,677,586	45,372,304	46,778,656	(2,488,998)	44,289,658
Equipment	1,721,623	4,732,727	4,732,727	(4,346,518)	386,209
Transfers	32,511,856	32,464,384	28,256,591	2,919,627	31,176,218
Total Exp Authority	301,036,481	329,220,289	311,129,083	(12,931,960)	298,197,123
Reimbursements	(841,113)	(1,369,157)	(1,369,157)	(661,685)	(2,030,842)
Total Appropriation	300,195,368	327,851,132	309,759,926	(13,593,645)	296,166,281
Operating Transfers Out	3,807,743	3,638,293	3,638,293	(2,139,861)	1,498,432
Total Requirements	304,003,111	331,489,425	313,398,219	(15,733,506)	297,664,713
<u>Revenue</u>					
Fines & Forfeitures	8,589	-	-	-	-
Current Services	1,068,348	449,000	449,000	3,600	452,600
State, Fed or Gov't Aid	290,395,213	318,951,182	301,157,469	(17,996,050)	283,161,419
Other Revenue	239,589	295,000	295,000	2,258,944	2,553,944
Other Financing Sources	47,092	30,000	30,000	-	30,000
Total Revenue	291,758,831	319,725,182	301,931,469	(15,733,506)	286,197,963
Local Cost	12,244,280	11,764,243	11,466,750	-	11,466,750
Budgeted Staffing		4,409.1	4,175.5	(752.8)	3,422.7

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Total Changes Included in Board Approved Base Budget		
Salaries and Benefits	5,654,716	MOU.
	10,512,142	Retirement.
	816,984	Risk Management Workers' Comp.
	(15,000,000)	Full year funding reduction.
	(10,166,429)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	<u>(8,182,587)</u>	
Services and Supplies	(123,362)	Risk Management Liability.
	42,000	PERC training cost increase.
	(6,238,852)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	<u>(6,320,214)</u>	
Central Computer	<u>(786,964)</u>	
Other Charges	(2,100,000)	Full year funding reduction.
	5,063,024	Full year funding increase - IHSS provider payments - approved by the Board on January 14, 2003.
	2,300,000	Increase in IHSS provider payments - approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(2,346,000)	Reduction in JESD Program contracts - approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(1,164,066)	Reduction in FSET allocation - approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(346,606)	Various other charges reduction - approved by the Board on November 5, 2002- mid-year adjustment to final budget.
	<u>1,406,352</u>	
Transfers	(4,000,000)	Full year funding reduction.
	(112,016)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(95,777)	EHAP reduction.
	<u>(4,207,793)</u>	
Revenue		
State, Fed or Gov't Aid	(21,518,370)	Total reduction in revenue.
	3,724,657	Additional realignment needed as a result of 4% Spend Down Plan and 30% Cost Reduction Plan.
	<u>(17,793,713)</u>	
Total Requirements Change	(18,091,206)	
Total Revenue Change	(17,793,713)	
Total Local Cost Change	(297,493)	
Total 2002-03 Requirements	331,489,425	
Total 2002-03 Revenue	319,725,182	
Total 2002-03 Local Cost	11,764,243	
Total Base Budget Requirements	313,398,219	
Total Base Budget Revenue	301,931,469	
Total Base Budget Local Cost	11,466,750	

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Salaries and Benefits	Totals	
Total TAD	(2,831,861)	Net change to Transitional Assistance Department.
Total JESD	(2,524,430)	Net change to Jobs and Employment Services Department.
Total DCS	(794,821)	Net change to Department of Childrens Services.
Total DAAS	(575,870)	Net change to Department of Aging and Adult Services.
Total Admin	(789,822)	Net change to HSS Administrative Divisions.
	<u>(7,516,803)</u>	
Services and Supplies	(172,872)	Reduction in communication network systems.
	(100,450)	Reduction in computer software purchases.
	(532,000)	Reduction in computer hardware purchases.
	(100,000)	Reduction in office expenses.
	(100,000)	Reduction in printing services.
	(202,832)	Reduction in temporary help services.
	1,110,104	Increase in COWCAP rate.
	614,355	Increase in distributed data processing equipment.
	137,348	Increase in professional services.
	(750,000)	Reduction in systems development charges.
	(585,000)	Reduction in maintenance of equipment.
	(277,450)	Reduction in maintenance of structures.
	(540,471)	Overall reduction in other services and supplies.
	<u>(1,499,268)</u>	
Other Charges	(400,000)	Reduction in employment services - transportation.
	(454,000)	Reduction in employment services - program contracts.
	(1,181,855)	Reduction in Childrens Services - program contracts.
	(635,936)	Reduction in CalWORKS incentive contracts.
	(1,000,000)	IHSS provider health insurance to be reported in transfers - 5030.
	(498,432)	IHSS PA local cost match to be reported in transfers - 5030.
	2,690,476	Increase in IHSS provider payments.
	(1,009,251)	Overall reduction in other charges.
	<u>(2,488,998)</u>	
Equipment	(878,000)	Reduction in equipment purchases over \$5,000.
	(1,833,385)	Reduction in vehicle purchases.
	(1,635,133)	Reduction in leased equipment purchases.
	<u>(4,346,518)</u>	
Transfers	<u>2,919,627</u>	Increase due to TAD MOU with SAC JOB and EHAP charges moving from the 200 series.
Reimbursements	<u>(661,685)</u>	Increase in HSS Admin. staff performing non-welfare support functions.
Total Appropriation	<u>(13,593,645)</u>	
Operating Transfers Out	(3,638,293)	End of funding for Juvenile Dependency Court Building.
	1,000,000	IHSS provider health insurance to be reported in transfers - 5030.
	498,432	IHSS PA local cost match to be reported in transfers - 5030.
	<u>(2,139,861)</u>	
Total Requirements	<u>(15,733,506)</u>	
Revenue		
Current Services	<u>3,600</u>	Increase in health services grant.
State, Fed or Gov't Aid	<u>(17,996,050)</u>	Decrease due to reduction in program costs resulting from decreased allocations.
Other Revenue	<u>2,258,944</u>	Increase due to San Bernardino County Coalition for Quality Childcare Grant.
Total Revenue	<u>(15,733,506)</u>	
Local Cost	<u>-</u>	